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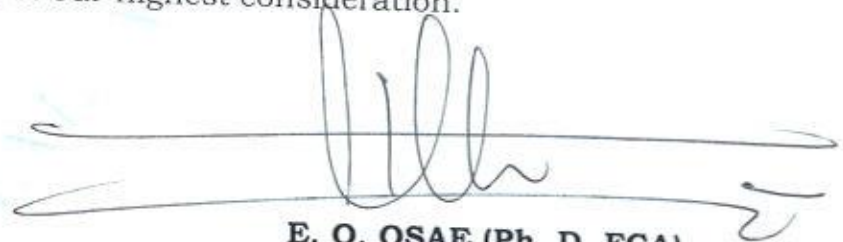
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NOTICE NUMBER: IAA/03/07/2023

**DESIGNATION OF HEADS OF INTERNAL AUDIT UNITS (IAUs) AS FOCAL PERSONS
FOR REPORTING UNDER THE NATIONAL ANTI-CORRUPTION ACTION PLAN
(NACAP)**

- Reference is made to the NACAP (2015-2024) agenda as an anti-corruption mechanism of the Government to minimize or prevent corruption in the promotion of national development.
2. The NACAP contains strategic action plans identified and agreed upon by stakeholders and it is being coordinated by the Commission for Human Rights and Administrative Justice (CHRAJ) to ensure effective implementation.
 3. NACAP is to be directly integrated into national development planning, making the plan an integral part of the regular annual activities of Covered Entities.
 4. The Internal Audit Agency (IAA) is a member of the High-Level Implementation Committee of NACAP and plays a collaborative and implementing role. The collaborative function requires the Agency to support other institutions in the implementation of certain specific activities under the NACAP.
 5. Thus, the Agency implements its role under the NACAP through the pursuit of its mandate of ensuring effective internal controls, good corporate governance and effective risk management in the Covered Entities by using the network of public sector internal auditing and the oversight of Audit Committees in implementing and monitoring measures for effective management of public resources.
 6. As a lead implementing Agency, the primary responsibility of the Agency is spearheading the formation and training of Audit Committee Members and Internal Auditors and monitoring the implementation of internal and external audit recommendations to strengthen internal controls and reporting to CHRAJ on the results at the national level.
 7. In line with the Agency's mandate of ensuring compliance with internal auditing requirements under the Public Financial Management Act, 2016 (Act 921), Internal Auditors of Covered Entities are required to provide assurance and advisory services in the Covered Entities ensuring transparency and accountability in the use of public funds.
 8. Therefore, for the purpose of synergy towards accomplishing NACAP strategic objectives, CHRAJ in collaboration with IAA seek the support of Internal Auditors of Covered Entities as focal persons for NACAP reporting at their respective Covered Entities.

9. Internal Auditors are henceforth directed to act as Focal Persons for NACAP reporting. This involves internal auditors monitoring their institution's embedding of NACAP agenda in their activities during the implementation of their Annual Action Plans to prevent or mitigate corruption as well as mitigation measures put in place by the institutions to curb corruption and abuse of human rights at the workplace and reporting the results to CHRAJ and copying the Agency.
10. The above report will provide assurance on the implementation of NACAP-related activities by the Covered Entities to the Agency to form part of its annual report to CHRAJ.
11. The report shall form part of the Internal Audit Unit's 2nd Quarter Reports annually.
12. Attached to this directive are instructions issued by NACAP Secretariat to guide institutions in Data Collection and Reporting for reference.
13. The Guidelines also contain a link to access Google forms which should be filled out online following the instructions in the Guidelines and submitted to the NACAP Secretariat by the due date.
14. Heads of Covered Entities are requested to give the necessary assistance to their respective Internal Auditors to enable them discharge their role as focal persons for NACAP reporting at their Covered Entities with less difficulty.
15. The Agency entreats Heads of Covered Entities, IAUs and Audit Committees to ensure that their respective obligations are adequately reported to enable us assess progress made in the implementation of the NACAP.
16. Whilst in anticipation of your support and compliance by your respective Covered Entities, please accept the assurances of our highest consideration.



E. O. OSAE (Ph. D, FCA)
DIRECTOR-GENERAL

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HEADS OF INTERNAL AUDIT UNITS

HEADS OF COVERED ENTITIES

Cc:

Chief of Staff, Office of the President

Hon. Minister for Finance